

RADISSON COMMUNITY ASSOCIATION, INC  
**BOARD OF DIRECTORS**  
**MONTHLY MEETING**  
June 24, 2002, 7:30 P.M.  
TABATHA'S FAMILY TREE RESTAURANT, Rte 370

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**Continuation of June 12, 2002 meeting (adjourned)**

**DIRECTORS PRESENT**

Larry Limburg, President  
Ned Goetzke, Vice President  
David Sheridan, Treasurer  
Rosemary DeVito, Secretary  
Pat Dolan  
James McKay  
Peter Seiffert

**DIRECTORS ABSENT**

Janice Cramer, Corporate Park  
Dan Healy, General Manger. ESDC

**COMMITTEE REPRESENTATIVES**

**PRESENT**

Luanne Christensen    Long Range Planning  
Kevin Tansey            Operations

**ABSENT**

vacant                    Communications  
Lesa Nagle              Recreation  
Bud Sweet                Architectural Standards

**OTHERS PRESENT**

Rob Schwarting, RCA Executive Director; Lynn Furlong, RCA Accountant; Julie O'Neill, RCA Communications Specialist; Jackie Southard, Past President; and Linda Clarkson, co-chair Strategic Planning attended.

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President, Larry Limburg, called the adjourned June meeting of the Board of Directors to order at 7:00 p.m. Quorum was met with seven directors in attendance. The Executive Director recorded minutes of the meeting. Minutes of the Board of Director's May 20, 2002 meeting and the Annual Meeting were reviewed, no corrections were noted, and were approved on a motion by Peter Seiffert, seconded by Jim McKay, and carried 7 ayes and no dissent.

**TREASURER'S REPORT** – No new developments since the end of the fiscal year. With short staff and summer workload, the first quarter reports will be delayed. A minor delay in this quarter, due to the annual meeting is customary.

**COMMITTEE REPORTS** - The chairs focused on goals and objectives for the next year.

## **I. ARCHITECTURAL STANDARDS - Larry Limburg reporting**

The committee is about to fill a vacant position. Nothing remarkably different is planned for this year. More follow up inspections are planned and the committee is still considering a proposal to require a deposit for major alterations as a way to assure compliance.

**II. COMMUNICATIONS** – Rob Schwarting reported for the chairwoman. Regina Drumm has changed jobs and will be unable to chair communications this year. The committee is not contemplating any more major changes. The new welcoming basket is being used. The website is getting a large volume of hits and more of the office forms are on the web now.

**III. FINANCE** – Committee next meets tentatively in late July. The committee is not proposing any new administrative policies; and will work with the planning teams as they develop proposals.

## **IV. LONG RANGE PLANNING – Luanne Christensen reporting**

Former chairman Dolan has been elected to the Board and will be replaced by Luann Christensen, Alletta Circle. The committee's annual report set out their accomplishments and recommended actions for next year.

**V. NOMINATING** - No new policies considered.

## **VI. OPERATIONS – Kevin Tansey reporting**

Chairman Tansey's report at the annual meeting outlined some of their accomplishments and continued actions for next year. More work on the spring work schedule is contemplated, as is further development of the flowerbeds and entries for Radisson. The Drakes/Potter/River Road discussions have affected this year's plans already; ie: delay and redesign of the entry flower bed.

## **VII. RECREATION – Rob Schwarting reporting**

No substantial changes are contemplated. A new staff member is reporting for work on July 1, 2002. The committee keeps innovating events; most don't get a big response. The music programs might be growing. Wine Club is growing. The staff does the SSO event, and it is growing.

**RCA STAFF REPORTS - written report presented to the Board. Discussion is reported in New Business.**

**RESOLUTIONS –**

**722 – Election of Officers**

**723 – Appointment of the Architectural Standards Committee**

**724 – Assignment of Directors to Committees**

**725 – Appointment of Architectural Board of Appeals**

The four foregoing resolutions were moved as one motion by Rosemary DeVito, seconded by Peter Seiffert, and adopted unanimously.

**OLD BUSINESS – none**

**NEW BUSINESS** – The Board discussed staff and director issues to be addressed in the forthcoming year.

**Electronic records and information:** The current policy of expanding the amount of information available on the Internet will be continued, and electronic record-keeping will be explored further. An electronic copy of the block/lot files was initially explored, but at this time is cost prohibitive.

**ASC Support:** Increased staff effort has been given to the ASC for its compliance reviews and inspections. Follow-up inspections of approved modifications continues to expand. The ASC and the staff will complete the policy recommendation on methods to assure compliance with submitted plans.

**Political Relations:** The Directors, because of issues raised during the strategic planning process, are looking at putting more of their effort into working with the executive director in external relations. Several strategic issues will be arising which require board-to-board discussions with the School District, the Town and the County. The Board will also look at restructuring the way they hold public forums on future policy decisions, trying to give a broad base for community opinion. There will be another community-wide survey of opinion this summer/fall.

**Staffing:** Staff turnover has been higher than anticipated in the administrative area. Low wages has been part of the problem, as has been increased workloads. Tighter enforcement of compliance with the architectural standards has increased the frequency of “difficult calls.” The growing number and wide range of services and programs offered by the community has increased the amount of interactions, particularly in the summer season. The Admin committee will work with the executive director to review wage scales and job descriptions. Also, the use of contractors for flowerbed maintenance during the spring will be re-examined.

**Entries and Image:** The Board discussed working with the ASC and the Operations Committee to accomplish a number of changes in the appearance of the community, particularly at the entrances and along the main avenues. There was some discussion about standards for appearance for new blocks (tree policy), future common land development, and pathways.

**Park, Boat Launch and other facilities:** The launch will be completed this year, and further development of the park will be evaluated in the strategic planning process. Also, the facilities planning team will be looking at the school site, the Aspen House, the Golf Course Clubhouse and the Oberon Office.

**Leadership Development:** The Board and the Nominating Committee will develop a list of potential candidates for the Board and provide training opportunities for them. Volunteers for committees will be recruited as well.

**ADJOURNMENT** – Vice President Limburg reviewed the upcoming events calendar for the directors. The directors decided that the July meeting would be work session only. The executive director was asked to include the YMCA, development in the northeast corner, and interim reports of the Strategic Planning teams on Facilities and Government Affairs

Respectfully submitted,

Rosemary DeVito, Secretary

APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2002

SEAL