# Radisson Community Association

**Architectural Standards Application**

ASC
Architectural Standards Committee

8650 Carpenter Road
Baldwinsville, New York 13027
Phone: 315-635-7171
Fax: 315-635-7182
www.radissoncommunity.org

ASC will provide Block/lot & log#
BLOCK/LOT _____ – _____ – _____ LOG# _____

## Driveways

**PROPERTY INFORMATION (Print Clearly)**

*Owner: _____

*Address#: _____

*Street: _____

**MAILING ADDRESS (if different from above)**

Address: _____

City: _____

State: _____

Zip: _____

*In the box below, please describe the proposed project. Be as complete as possible. If additional space is needed, please attach an additional sheet. (Print Clearly)

**CONTACT INFORMATION**

*Home Phone: _____

Work Phone: _____

Cell Phone: _____

E-mail: _____

***PREFERRED NOTIFICATION METHOD OF APPLICATION RESULTS (check one)**

Mail ☐ E-mail ☐

* **HOME STYLE**
Select if your home is
DETACHED or ATTACHED(Cluster)

DETACHED ☐

ATTACHED (CLUSTER) ☐

_____
_____
_____
_____
_____
_____
_____
_____
_____
_____

***CHECKLIST FOR APPLICATION**

The following items must be included. (Refer to the ASC Standards Guide for specifics.)

- ☐ Site plan (survey map) showing location of driveway with dimensions.
- ☐ Show measurements to neighboring property.
- ☐ Specify what material will be used.
- ☐ Catalog cut outs of new materials/products if using a material other than black asphalt.
- ☐ Photographs of installation location.

**APPLICATION PROCEDURES**

All applications must be submitted to the RCA Office no later than three (3) working days prior to the next scheduled ASC meeting. Your application must be fully completed and have all required information and drawings attached. Your application will then be reviewed by the ASC at the next scheduled meeting. After review of the application, the ASC will either approve, deny, or pend the application for more information. After review of your application, you will be notified within ten (10) business days whether your application was approved, denied, or pended. Once the additional information is supplied (if necessary), the application will be reviewed again at the next scheduled ASC meeting where your application will either be: approved or disapproved. If additional information is requested and not submitted to the application after 30 days, the application will be withdrawn.

***SIGNATURES**

Homeowner _____ Date: _____

Contractor _____ Date: _____

* =Required Information

Date Stamp