

Radisson Community Association  
Meeting Minutes  
**PLANNING AND AMENITIES COMMITTEE**  
September 19, 2007

**PRESENT:** Wendel Smith                      Tom Ryan  
                  Jim Santoro                         Stan Solow (BOD)  
                  Verner Mize                                 John Vinqvist (ED)

The meeting convened at 7:10 pm

**OLD BUSINESS:**

1. Approval of Aug 07 meeting minutes. John clarified his statement in July's meeting. He did not say he wouldn't support any expenditure of FY08 funds. He said he would not endorse unfunded FY08 monies in support of the Drakes Landing playground.
2. Review of Drakes Landing Playground replacement. John reported the check has been received from NYS (grant). The Miracle playset approved by the BOD in Aug 07 has been ordered. Delivery is expected within a few weeks. The unassembled playground will be stored in the Maintenance yard awaiting build out in Spring 2008. An ad hoc committee will be convened in Jan 08 to organize the build out and volunteers. The final assembly cost is estimated at \$12,000, due to unforeseen excavation, supervision and fill materials. This committee will include a refined assembly cost in the FY09 budget request.
3. Jim reported the results of attending the Operations committee meeting as an inter-committee liaison. Jim shared the Plans meeting minutes at that meeting. The issues discussed were:
  - a. Which committee is responsible for Pathway replacement? It was agreed by both the Operations and Plans committees that Pathway **repair** and **replacement** belong to Operations and **new pathway** additions belongs to Plans. Issue resolved.
  - b. The Plans committee concern that \$7500 is budgeted per year for pool fence repair. The pool will undergo a 5 year phased renovation next year, which will likely include the replacement of the fence with a more durable and cost effective fence. Recommend the Operations committee not spend any more then necessary to keep pool fence adequate until replaced.
  - c. The Ops committee expressed concern over using maintenance personnel to tear down the existing playset at Drakes Landing in preparation for the replacement playset. The playground build is deferred until Spring 2008 and the Maintenance staff will only be asked to tear down and dispose of old playset. The site excavation and prep for new playground will be contracted and funded with FY09 funds.
4. The committee reiterated the projects to be included in the 5 year plan: new pathways, pool renovation, playground and tot lot replacement, possibly a band shell (new amenity) and Oberon center and Aspen House renovations. Wendel has begun the detailed work of the 5 year plan, including cost projections. The committee will edit the 5 year plan at the next monthly meeting.
5. Strategic Plan. Vern presented an update of the Strategic Plan progress to date. Vern has met with the Operations committee chair (Kevin Tansey) and provided Kevin with the Strategic Plan for Natural Environment. The Ops committee will foster that effort while Vern continues to work on the overall Strategic Plan for Radisson. Wendel discussed how he feels the 5/20 year plan developed by Plans is considered an "Operational" type plan which should follow the "Strategic" plan. Vern is looking for help in typing and editing the Strategic Plan.

**NEW BUSINESS:**

1. The Budget Process was discussed. John reports the FY09 budget is due to the Finance Committee NLT Nov 2<sup>nd</sup>. Wendel asked if committee chairs are allowed to attend the budget review meetings and BOD work sessions when the budget is discussed. John said he would report back with an answer. Jim asked about the Amenities fund. The Amenities Fund balance is currently at \$95K. The committee will discuss in Oct whether we would like to plan for the use of those funds in FY09. Wendel stated his desire to be notified by Finance chair or BOD if anyone other than Plans and Amenities request use of the Amenities Fund. Rachel Grage (Finance committee BOD member) was invited but unable to attend this particular meeting.

**NEXT MEETING:** The next full monthly meeting of the Plans and Amenities committee is October 17<sup>th</sup> at 7:00 pm

The meeting was adjourned at 8:30 pm

## Suspense

Sep 2007	Revised playground budget projections	
Nov 1, 2007	FY09 Budget request due to Finance committee	Wendel
Jan 2008	Convene ad hoc playground committee	
Oct 2008	Article in reflections	
TBD	Study to replace pool fence – which fence will last longest and be most economical over time?	
TBD	Tot lot survey and study – what tot lots should be maintained/replaced And which ones should be removed?	

## Budget Process

Nov 2 <sup>nd</sup>	budget inputs due
Nov 26 <sup>th</sup>	draft budget
Dec	draft budget review by budget committee
Jan	2 <sup>nd</sup> draft review
Jan 27/28	budget presented to BOD (working group)
Feb 25 <sup>th</sup>	public review