

MINUTES OF RCA OPERATIONS COMMITTEE MEETING THURSDAY, MARCH 13, 2002

1. The meeting was called-to-order at 7:30 PM in the RCA Office. The following were present:

Sam McCracken, Recorder
Verner Mize
Dave Thomas
Peter Seiffert, RCA Board Liaison
Kevin Tansey, Chair

Robert Schwarting was not present. He had resigned as Executive Director. Peter Seiffert, as RCA Board Liaison, assumed the meeting duties previously undertaken by Robert Schwarting as Executive Director, and briefed the Committee about Robert Schwarting's resignation.

2. The Minutes of the February 13th meeting were approved as submitted.

3. Old Business:

a. Grounds maintenance equipment –

- 1) A New Holland tractor with front bucket and detachable back-hoe has been located and a purchase request will be prepared for approval by the RCA Board.
- 2) Funds to purchase a Lilly fertilizer spreader with side discharge are in the 2003 budget for grounds maintenance equipment.
- 3) The present fleet of mowers was refurbished over the winter and is ready for the 2003 mowing season, but all are old and should be replaced before the 2004 mowing season.
- 4) There was a brief discussion of the economics of leasing equipment vs. buying new equipment items.

b. Swimming pool equipment –

- 1) There was a brief discussion of the facts that the pool filter, cover and liner need repair. These repairs are in the 2003 budget.
- 2) The pool pump needs repair or replacement. Verner Mize will make an analysis as to whether a more expensive high efficiency electric motor for the pool pump is more cost effective than a less expensive standard motor, in event that the pump and motor should be replaced rather than repaired.

c. Hidden Lake improvements -

- 1) There was a discussion and review of some of the options for dredging the lake and disposing of the spoil, but no specific recommendations were made.
- 2) There was a discussion of whether the contractor apparently chosen for the dredging work can supply the machinery necessary for the job. This led to the question as to whether a contract has been actually been signed yet for dredging the lake. Peter Seiffert assured the Committee that requests for proposals for the dredging effort had

been made and that bids had been received. He will search the records to find out if a contract has been signed or not. If not, the Committee will review the qualifications of the contractor tentatively chosen, and may elect to locate another one known to be fully qualified for such work.

- 3) Verner Mize, who had participated in surveying the ponds and lakes when a member of the Operations Committee prior to its disbanding in the mid-90's, volunteered to head-up the Committee's efforts with respect to dredging and making other improvements to Hidden Lake, and to make recommendations as to the maintenance efforts for the other ponds and lakes in Radisson.
- 4) There was a brief discussion about the extension of the pathways on the northwest side of the Hidden Lake.

d. Wildflower plots - There was no activity concerning wildflower plots.

e. Intersection of Willett Parkway with West Entry Road - Sam McCracken reported on an accident there, of the kind expected due to the poor design and traffic control at that point.

4. New Business:

a. Traffic control issues - A letter from Rob Schwarting to Brian Weller, Superintendent of Highways, was circulated to the Members.

- 1) Warning signs and markings for new crosswalks in the R-Section should be provided by the State, as has been previous practice.
- 2) Since the State will not reduce the speed limit on Deep Glade Drive, RCA will erect temporary signs "Caution Children Playing" when needed. The text of that letter is made a part of these Minutes by reference.

b. Boat launch facility and possible 'River Park' - The Operations Committee was assigned responsibility for this issue, but there was no significant discussion of it.

c. Lamp posts - Burger King Restaurant at Wegman's Plaza is replacing the existing lamp posts and lamps. Rob Schwarting informally requested that the old equipment be given to RCA for use in the Storage Yard. The Committee was tasked to confirm this request and make arrangements.

d. Signage - Existing signs along Rt 31 will be removed because of the ongoing improvements to that road. The Committee was assigned the responsibility to work up appropriate policies for replacement signs.

- 1) An immediate task is to act on a request by Lifetime Health to place a temporary sign on Route 31 at Willett Parkway directing clients to their facility on Willett Parkway.
- 2) The Committee should review existing signs in Radisson and recommend any changes or improvements to ensure uniform signage in the Community.

- e. Application of chemicals for turf control - Kevin Tansey recommended that annual application of turf control chemicals be contracted out because those applying the chemicals must be licensed and well trained.
- f. Brush clearance in drainage swales and ditches - Verner Mize recommended that high-school and/or college 'kids' be hired during the summer and assigned the task of clearing the brush from the drainage system, since this is an annual task requiring no special training or skills.
- g. Tree maintenance - Vern Mize recommended that a tree service contractor be hired for removing trees and doing major pruning, as required, along road and pathway rights-of-way, so that regular Maintenance personnel can attend to work unique to Radisson.
- h. Review of Strategic Planning Natural Environment report - A review of the Natural Environment report will be done at a future meeting.
- i. Rob's notes - Peter Seiffert briefly reviewed some notes left by Rob Schwarting before he departed, and Kevin Tansey responded with a brief status report, as appropriate. There was no extended discussion of any of the items during the meeting.
- j. Added Committee responsibilities - There was some discussion of how the Operations Committee should respond to the, hopefully temporary, absence of an RCA Executive Director. It was agreed that the Committee must act more directly than in the past, when Rob Schwarting usually was the one who issued specific instructions to the Maintenance Supervisor and worked directly with the RCA Board and the Town. The Committee agreed to meet more often and to hold working sessions on issues for which the Committee is responsible, in order to develop specific recommendations to submit to the RCA Board, and to do some of the necessary follow up normally done by the Executive Director.

5. The meeting adjourned at 10:15 PM. The next meeting will be held in the 'Fireplace' area of Aspen House at 7:30 PM, Thursday, March 27, 2002.

Sam McCracken
Recorder