

## RCA Operations Committee October 08, 2007 Meeting Minutes

In attendance: Kevin Tansey, Jim Santoro, Wendell Smith & Andy McWain.

Absent: John Edlund, Clark Pitcher & Julian Clark

Time of Meeting: 7:00 PM – 8:00 PM

### Notes from Meeting:

- 1- Committee reviewed 9/10/07 committee meeting minutes and action list, no exceptions and both were approved.
  - 2- Committee reviewed 9/10/07 meeting action list with the following comments:
    - Mowing of the high pitch hills and banks is unsafe and prohibited by the mowing manufacturers. The committee discussed hill cutting and alternatives to cutting, growth retardant and perennial planting. The Op's Committee wants to revisit growth retardant and not cutting areas to evaluate visual impact. The OP's Committee agreed that perennial planting and purchasing of specialized mowing equipment is not cost effective. In the meantime, the maintenance department will not be cutting the effected hill areas to better understand the visual impact.
    - Kevin Tansey has been working with the maintenance department in finding ways to eliminate moss on the pathways, formulation is complete and working. Doug will investigate a larger mixing tank to increase productivity.
    - Committee discussed maintenance staffing to determine if it meets resident's expectations vs. current assessments. Committee discussed it needs more information from Doug Whitney and John Vinqvist from resident's suggestions and concerns that filter in to them. Committee also lacks information on what tasks are not getting done as a result of insufficient staffing; Doug Whitney agreed to generate a list.
    - Path repairs and paving contract has been awarded to C&S Paving. Work is to begin in the next few weeks. Areas of work for 2007 will be Isle of Pines, Marinus area toward pumping station and Radburn path areas.
    - Committee is requesting a 2007 capital project and spending update from John Vinqvist at the 11/12/07 meeting.
- **Items completed from action list:**
  - Swing height requirements have been forwarded to Doug Whitney by Kevin Tansey.
  - Moss formulation to eliminate moss on the path system.
- **New Items:**
  - 2007 capital project and spending update from John Vinqvist at the 11/12/07 meeting.
  - Next meeting is Monday 11/12/07